

**Postgraduate Medical Education
CBME Evaluation Subcommittee
Terms of Reference**

The CBME Evaluation Subcommittee is accountable to the Competency Based Medical Education Executive Committee, Postgraduate Medical Education, Faculty of Health Sciences. The Chair of the CBME Evaluation Subcommittee will be a member of the CBME Executive.

Purpose:

The purpose of the Evaluation Subcommittee is to:

- Establish a CBME program evaluation framework, guidelines, and activities that reflect best practices;
- Provide guidance, resources, and tools to the residency programs to evaluate CBD implementation, outcomes, and identify opportunities for quality improvement;
- Promote a culture of continuous quality improvement;
- Develop/facilitate new evaluation strategies as required;
- Develop/facilitate educational opportunities;
- Liaise with, advise, and inform the CBME Implementation Committee and PG MedSIS Operations Committee;
- Support and encourage scholarship within PGME/CBME through a scholarship working group and other activities.

Membership:

- Director, Education Science, General Surgery (Co-Chair)
- Educational Lead Developer, CBME Co-Lead (Co-Chair)
- Associate Dean, PGME
- Program Directors (2)
- Competence Committee Chair
- CBD Lead
- Family Medicine representative
- Faculty representatives (2)
- Resident representatives (2)
- Program Administrator representative
- MedSIS Representative

The committee will meet bi-monthly. An agenda will be sent prior to meetings and meeting minutes will be circulated shortly after to all committee members. Quorum is represented by half of the membership of the committee.