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Postgraduate Medical Education

Faculty Development Subcommittee

Terms of Reference

The Competency Based Medical Education (CBME) Faculty Development Subcommittee is accountable to the CBME Executive Committee, Postgraduate Medical Education (PGME), Faculty of Health Sciences (FHS). The Chair of the CBME Faculty Development Subcommittee will be a member of the CBME Executive.

Purpose:

The purpose of the Faculty Development Subcommittee is to:

- Develop a faculty-wide faculty development strategy that will assist the programs at various stages of implementation of CBME.
- Collaborate with the Program for Faculty Development where possible to enhance the delivery of faculty development.
- Develop effective strategies, communications, and resources to facilitate faculty development around CBME at the program level.
- Support the learning needs of key stakeholders implementing CBME including, Program Directors, Competence Committee Chairs, CBD Leads, Academic Coaches and Resident Leads.
- Support program leadership and faculty development leads with program level faculty development efforts.

Membership:

- Chair, FHS Faculty Member
- Assistant Dean, Program for Faculty Development
- Royal College Educator (1)
- Department representation:
 - Medicine
 - Surgery
- CBME Lead
- Representatives from the Regional Campuses
- Chair, DEC or delegate
- Resident Lead
- CBD Lead
- Corresponding Member: Chair, Learner Development Subcommittee

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The committee will meet on a regular basis (e.g., bi-monthly). An agenda will be developed, and minutes circulated to all committee members. A quorum is represented by half of the membership of the committee. Decisions are to be made by consensus.

March 2023

