

### **Resident Affiliate Request Form**

The Royal College welcomes resident affiliates. We want to help you progress through important milestones of assessment, examinations, certification and ultimately as a Fellow of the Royal College. We encourage affiliation during your residency years, to become familiar with the Royal College and what we do for our members now and as part of your future as a certified specialist. To be eligible, you must be enrolled in a Royal College accredited residency program and not previously certified by the College.

- Please complete all fields. You will receive a card with your Royal College ID number in the mail shortly.
- For resident affiliates updating your contact information, please visit www.royalcollege.ca/coa, or e-mail us at: coa@royalcollege.ca.

Direct any questions to the Royal College Services Centre by telephone: 1-800-461-9598, 613-730-6243, or by e-mail: residentaffiliate@royalcollege.ca.

Your personal data will be protected and used only for official Royal College business.

| Surname:             |                        |
|----------------------|------------------------|
| Given<br>Names:      |                        |
| Gender:              | ○ Male ○ Female        |
| Date of<br>Birth:    | Day 🕈 Month 🗘 Year 🕏   |
| Language:            | ● English              |
| Mailing<br>Address:  | ○ Business ○ Residence |
| Apt. no. or suite:   |                        |
| Street no. and name: |                        |
| City:                |                        |
| Province:            | Select                 |
| Postal<br>Code:      |                        |
| Telephone:           |                        |
| Fax:                 |                        |
| E-mail address:      |                        |
|                      |                        |

1. Register for a "Resident Affiliate" account with the Royal College:

https://www.medical.org/membe rship/residentappform\_e.html

Please note: If you did this at the Royal College booth during PGME orientation, please skip to the next step.



## Royal College Secure Access

| Royal College ID |  |
|------------------|--|
|                  |  |
| Password         |  |
|                  |  |

Login

Reset or create your password / Forgot your Password?
Forgot your Royal College ID?

Disclaimer

2. Log into Mainport with your Royal College ID:

https://rclogin.royalcollege.ca/oam login/login.jsp

If you registered at the Royal College booth during PGME orientation, please use the "Forgot your Royal College ID?" link to log in.



Logout

My Dashboard My MOC My Holding My Reports My CPD My CPD My eLearning Area Planning **Activities List** MY MAINPORT Current Cycle: Jul 1, 2019 - Dec 31, 2026 **ENTER A CPD ACTIVITY** Program/Cycle Type: Resident Change Image **MOC Program News MOC Resources** IV MOC MOC Cycle and Annual Requirements MOC Tip of the Month MOC Deadline to report your 2019 CPD activities in your MAINPORT ePortfolio: FAQ January 31, 2020 MOC Framework MOC Cycle Minimum Requirements: **MOC Guide** MAINPORT Quick Guide 40 credits per year 25 credits per section per cycle Chart Audit Tool 400 credits per cycle Current MOC Cycle **Bulk Journal Reading Form** Confirming if your credit requirements are met: Annual Performance To check your credit totals, please download your 'Credit Guidelines Summary' report under the 'My Reports' tab in your MAINPORT ePortfolio Multisource Feedback MOC Completion Certificate: Renewal/Receipt/ID Card **Total Credits Submitted: 4.5**  If you successfully completed your MOC cycle ending 2019, Online Services you will only be able to access your 'MOC Completion Total Credits Applied: 4.5 Certificate' under the 'My Reports' tab after February 1, 2020 In the meantime, your 2020 activities may be saved temporarily to the Holding Area or you may wait until after My Quick Links **MOC Section Requirements** February 1, 2020, when your new 5-year MOC cycle is CMA available. Royal College Services Centre extended hours for January Click to add new link Credits Credits Find the CPD Educator near Sat Jan 25 - Sun Jan 26: 10 a.m. to 4 p.m. EST you

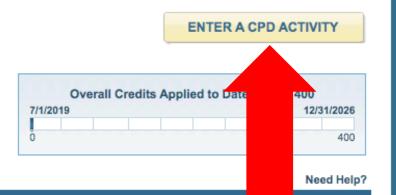
Mon Jan 27 to Fri Jan 31: 8 a.m. to 7 p.m. EST

3. To enter a "Personal Learning Needs" EPA, use the "My CPD Activities List" Tab and follow the instructions in the next slides.





# **My CPD Activities List**

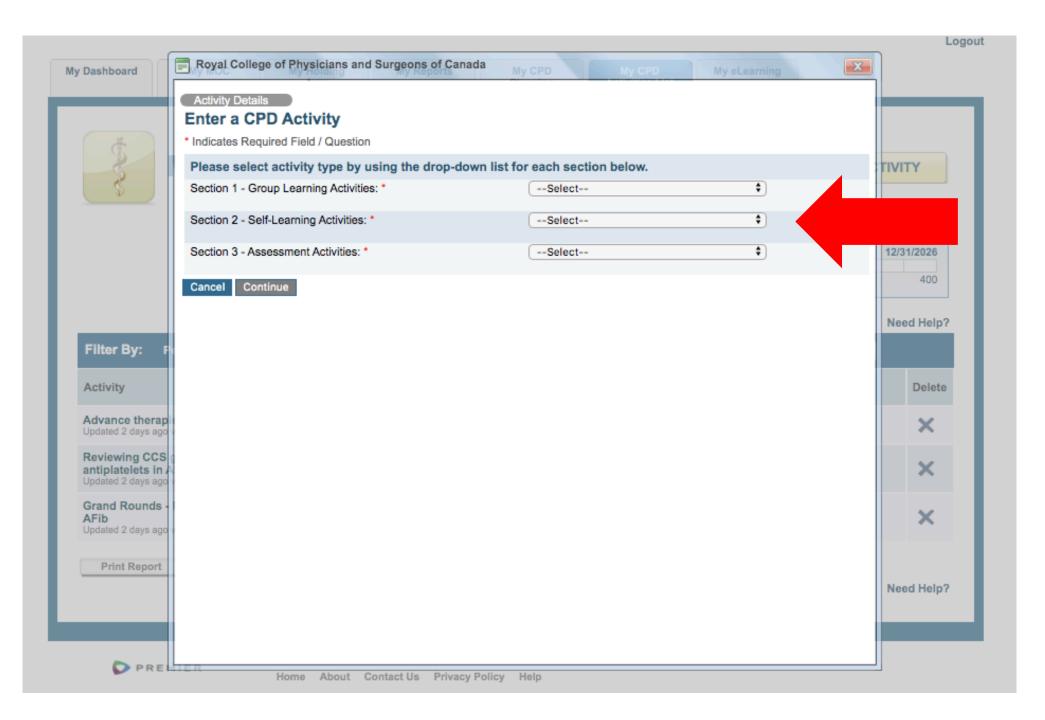


| Filter By: Performance Goal All  | Су                  | cle All        | Activity Date All | Activity Status All |        |
|--|---------------------|----------------|-------------------|---------------------|--------|
| Activity   | Credits<br>Reported | Last Updated ▼ | Activity Date     | Action              | Delete |
| Advance therapies in refractory heart failure<br>Updated 2 days ago via the MAINPORT Mobile App                          | 2                   | 1/30/2020      | 1/29/2020         | Revise              | ×      |
| Reviewing CCS guidelines for anticog and<br>antiplatelets in AFib post PCI<br>Updated 2 days ago via Electronic Transfer | 2                   | 1/30/2020      | 1/15/2020         | Revise              | ×      |
| Grand Rounds - Relevance of Subclinical<br>AFib<br>Updated 2 days ago via the MAINPORT Mobile App                        | 0.5                 | 1/30/2020      | 1/30/2020         | Revise              | ×      |

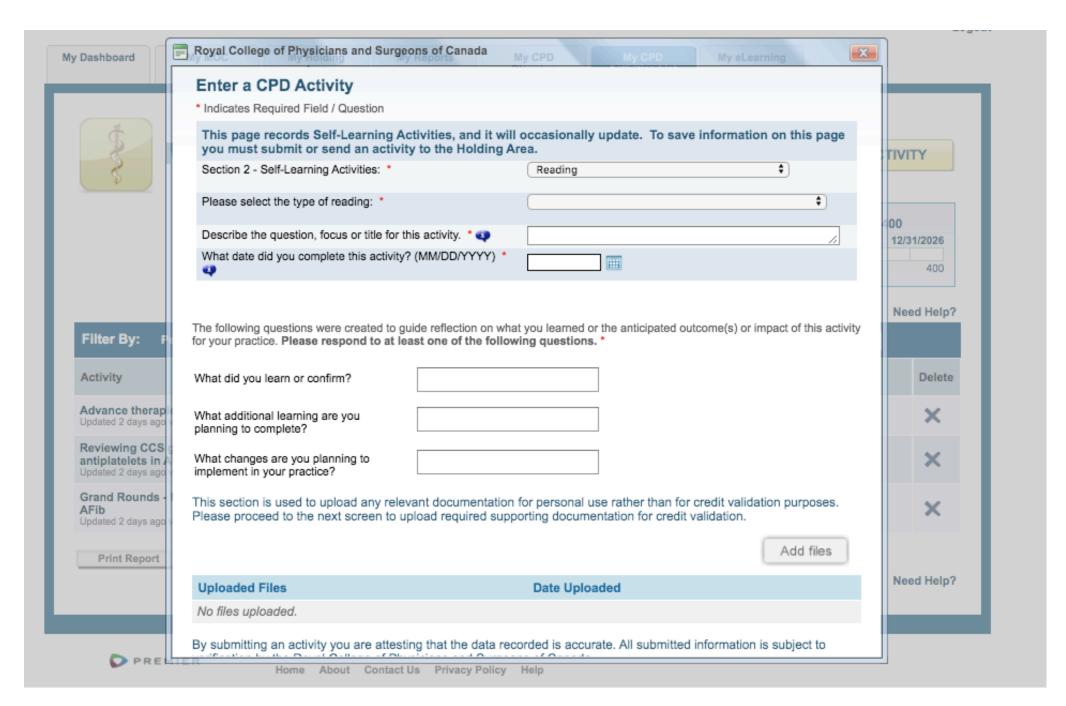
Print Report

Need Help?





Select minimum one of the options.



Fill out the details listed and submit.

My Dashboard My MOC My Holding My Reports My CPD My CPD Activities List My CPD Activities List



### **My CPD Activities List**

ENTER A CPD ACTIVITY

| Ov       | erall Cred | dits Applie | ed to Date: | 4.5 of | f 400 |         |
|----------|------------|-------------|-------------|--------|-------|---------|
| 7/1/2019 |            |             |             |        | 12/3  | 31/2026 |
|          |            |             |             |        |       |         |
| ō        |            |             |             |        |       | 400     |

Need Help?

| Filter By: Performance Goal All  | Су                  | rcie All       | Activity Date All | Activity Status All |          |
|--|---------------------|----------------|-------------------|---------------------|----------|
| Activity   | Credits<br>Reported | Last Updated ▼ | Activity Date     | Action              | Delete   |
| Advance therapies in refractory heart failure<br>Updated 2 days ago via the MAINPORT Mobile App                          | 2                   | 1/30/2020      | 1/29/2020         | Revise              | ×        |
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| Grand Rounds - Relevance of Subclinical<br>AFib<br>Updated 2 days ago via the MAINPORT phile App                         | 0.5                 | 1/30/2020      | 1/30/2020         | Revise              | ×        |
| Print Report No.   |                     |                |                   |                     | ed Help? |



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4. For your coach meeting, use the "Print Report" function. Bring a copy to your meeting for your coach to sign off on. There will also be a checkbox/section on your Reflections document to remind you to print your list. Upload your complete list of 12 activities as a PDF on MedSIS.



Logout

My Dashboard

My MOC

My Holding Area My Reports

My CPD Planning My CPD Activities List My eLearning

CBD

Need Help?



### **My Reports**



### **My Credit Summary**

My Credit Summary report displays a table of the MOC credits in your current MOC cycle. The credits are grouped together by section and by year.







#### My Yearly MOC Adherence Report

If you have entered the minimum MOC requirements for the year, My Yearly MOC Adherence Report displays a letter that states you are adherent to the MOC Program.

Run Report >>



#### My Transcript of CPD Activities

My Transcript of CPD Activities displays a list of your CPD activities grouped by year of activity, MOC section or cycle.

Run Report >>

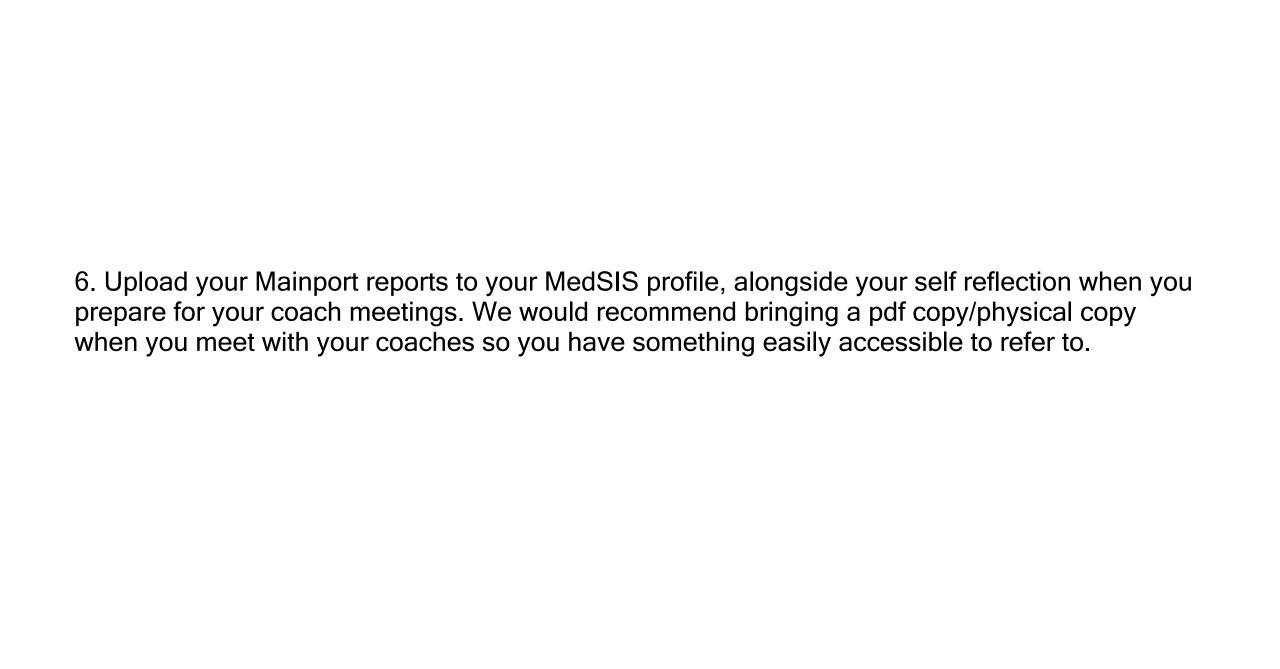


### **My MOC Cycle Completion Certificate**

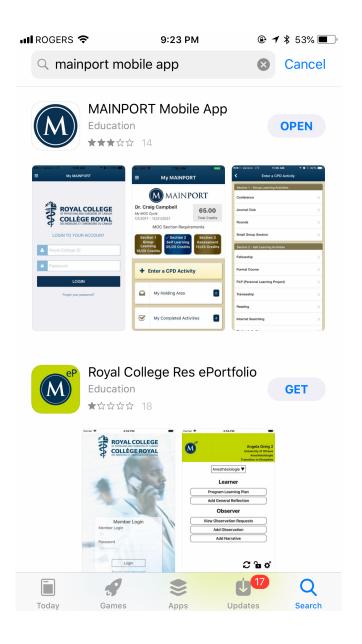
If you have completed an MOC cycle, the My MOC Cycle Completion Certificate displays a certificate that confirms you have met the requirements of the MOC Program for your current cycle.

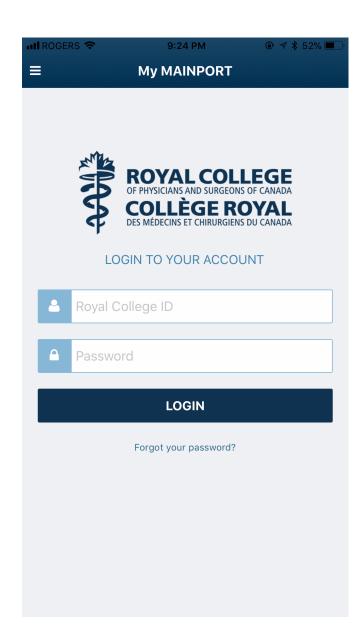
Run Report >>

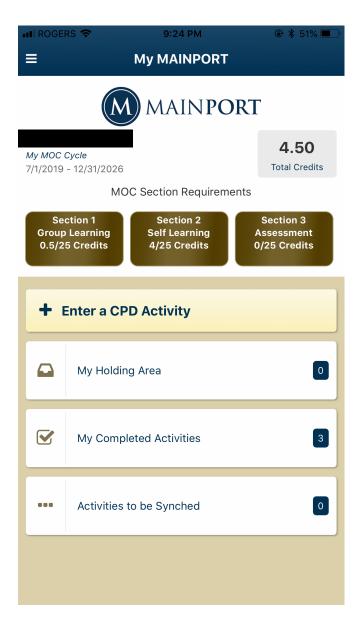
5. You should also print out your "Credit Summary" (found under the "My Reports " tab). This will provide the number of credits achieved per MOC cycle, and can show progress from one year to the next.



This is also super easy on Mobile! Enter your Grand Rounds EPAs in real time as you attend.







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