



TEMPLATES (Programs may modify)

Education Plan co-developed by Learner and Academic Coach

The purpose of the Education Plan is to provide a framework for a cycle of continuing professional development and review. The plan should support and encourage an open dialogue between learner and the Academic Coach and Program Director regarding professional and career development. This document is intended to assist in the process by providing a framework to create informed, focused learning goals with tangible outcomes, used in conjunction with the overall goals and objectives for this stage of training.

Name:	Date:
PGY Level:	Academic Coach:
Stage of training, as applicable:	
Initial Meeting:	
Overall Career Goals:	
Specific Interests:	
Self-identified gaps or learning needs:	



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Learner Reflection (ongoing) Learner to use to prepare for initial and subsequent meetings with the Academic Coach

the program is usi	Itiple sources of fee ing. Use feedback or, using the table b	to determine 2 - 3				
Name:			Date:			
PGY Level:		Academic Coach:				
Stage of training	, as applicable:					
Date of Review	with AC / PD: _					
What are my Learning Objectives?	What is my trigger/ stimulus for learning?	What is the timeline for completion?	What resources will I require?	What do I need to do to achieve this goal?	What are potential barriers?	Outcome: How will I identify success?
1						
2						
3						





Name:	Date:
PGY Level:	Academic Coach:
Stage of training, as applicable:	
Progress Review December (Mid-Year)	

Name:	Date:
PGY Level:	Academic Coach:
Stage of training, as applicable:	

Progress Review April (Annu	ual)	

This document will be reviewed by the Competence committee as part of the package of documents to assess resident promotion.





Learner Progress Form Academic Coach to use to prepare for Competence Committee meeting.

Name:	Date:
PGY Level:	Academic Coach:
Stage of training, as applicable:	

Outline for review:

- 1. Review assessment data available and gaps.
- 2. Discuss their reactions to data and what it means to them.
- 3. Develop action plan based on the data.

Setting the stage:		
□ Review learner stage of training	What is learner currently working on?	□ N/A
	What is their plan for meeting EPAs in their current block?	
□ Review EPAs for stage	What EPAs are your current focus?	□ N/A
Review of workplace based assessm	ent data and education plan:	
□ Review assessments on file	Concerns/issues raised Yes □ No □	
	If yes, specify:	
□ Reviewed EPA progress	Concerns/issues raised on these assessment s? Yes \Box No \Box	□ N/A
	* See attached EPA summary charts for individual EPA assessn	nent data





□ Reviewed procedure log and/or Procedure forms	Learner keeping procedure log? Yes □ No □ Procedures successfully completed in log:		
□ MSF reviewed	- Concerns/issues raised on MSF? Yes □ No □ If yes, specify:		
Review non-workplace based assess	ments/objective testing:		
□ Reviewed performance on OSCE	OSCE score Stations passed: PGY year average: Issues/concerns raised	□ N/A 	
Discussed MCQ ITE performance	ITE score PGY year average	□ N/A	
□ Reviewed simulation based assessments	Date(s) completed: Achieved? Yes □ No□ Feedback:		
Facilitated feedback:			
Probe learner for their reactions to and perceptions of assessment data			
Explore learner's understanding of the content of assessment data:			
Discuss quality/adequacy of assessment data			
Academic Coaching:			
☐ Discussed career plans/goals	Electives completed/planned:		
□ Discussed progress in research	Research project(s) in progress: Research concerns/issues arising:		





□ Discussed self-assessment and ** See learning plan created** self-directing learning plan

Areas for improvement:

Areas of strength:

Academic Coach Summary:

Priority area(s)/skill/competency:

Recommendations for CC / RPC

 Progress is Accelerated Comments:

 Progressing as expected Comments:

□ Not progressing as expected

- o Need more data
- Requires development of
- enhanced educational plan
- o Other

Comments:

□ Failure to progress Comments:

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