



McMaster Psychiatry Postgraduate Program

Academic Coach Summary Report

Academic Coaches are asked to complete a Summary Report after each of the more formally arranged meetings with a resident. These meetings should be occurring at least 3X/year. For less formally arranged meetings or communications, it is up to the discretion of the Academic Coach as to whether to complete a report.

Thank you again for your work as an Academic Coach.
This is making a difference for our residents.

Please submit the Summary Report to the Psychiatry Postgraduate Program office
(c/o Cheyenne Reid at creid@mcmaster.ca)

Resident Name:

Pgy-Year:

Stage of Training:

- Transition to Discipline*
- Foundations*
- Core*
- Transition to Practice*

Date of Meeting:

Duration Meeting*:

*duration of meeting is requested to monitor workload and adequacy of stipend for ACs

- 1. Was this a more formal, review meeting, or an ad hoc meeting?**
 - Formal review meeting*
 - Ad hoc meeting*

2. Please indicate the topic areas which were discussed at today's meeting:

- Transition to residency
- Transition to Hamilton / Waterloo
- Evaluation results
- Approach to completing EPA assessments
- Rotation / supervisor planning
- Professional dilemmas such as conflict resolution
- Personal factors impacting training
- Learning strategies
- Exam preparation
- Career Planning
- Other
 - **If other, please indicate themes of topic areas. Do not list specific details, only themes:**

3. Did any concerns arise, necessitating discussion with the Program Director or Regional Education Lead?

- Yes
- No

4. How much time did it take to prepare for this meeting?

- Less than 15 min
- 15 – 30 min
- 30 – 60 min
- More than 60 min

5. Did you have to review the resident's evaluations prior to the meeting?

- Yes
- No

6. Over the last three months, approximately how many times have you informally connected with the resident (eg. Text, email, etc)?

- 0
- 1-3
- 4-6
- More than 6

Signature of Academic Coach

Date